



HOTEL & HOSPITALITY SERVICES

For office use only

Staff

Initials

REN 2021

Application for AA Recognition **Guest Accommodation**

Publicly available information - this information may be made available worldwide

1. Establishment details

Manager's Tenant's name:

(if different from the owner's details below)

Establishment name:

Address:

Postcode:

Tel no (inc area code):

Email address:

Website address:

2. Establishment operation details

Is the establishment open all year round? YES NO

If not, dates when closed: _____ to _____

Total number of bedrooms: _____

Number with ensuite bath / shower and WC: _____

Number with private bath / shower room and WC: _____

Number without ensuite, private bathroom or wash hand basin: _____

Information restricted for AA use

3. Ownership details

Name of the owner (the "Applicant"):

Address of the owner (if different from site address):

Postcode:

4. Accommodation prices

Prices must include VAT and service charges where applicable

Single room: Min: _____ Max: _____

Double room (2pp): Min: _____ Max: _____

Are the prices quoted above for the room only? YES NO

If NO, do prices include breakfast? YES NO

Do prices include dinner? YES NO

Do you accept credit cards? YES NO

5. Scheduling initial inspections

Please state any times when an inspection would be inconvenient. This will impact on the timing of your initial inspection, eg. current or planned renovation/refurbishment programmes:

6. Rating with other organisations

If applicable, please specify the organisation and current rating you hold:

Anticipated Star Rating (please select one):

1 2 3 4 5

7. Data Protection Act (also see Terms and Conditions)

By providing the requested data you consent to it being held and processed in accordance with clause 26 of the terms and conditions set overleaf.

8. Declaration

I confirm I have read the Quality Standards.

I apply for the establishment named to be considered for recognition by the AA. I confirm the information provided is correct and that I accept the terms and conditions set out overleaf.

I wish to apply for Guest Accommodation

I have read the Quality Standards:

SIGNED: _____ NAME: _____

POSITION: _____ DATE: _____

9. Recognition fee

I enclose the **non-refundable registration fee**, which includes VAT:

£ _____

Method of payment - please complete section A, B or C and tick the appropriate boxes

A. Cheque payment

Please make cheques payable to AA Media Ltd and send together with this form to:

AA Hotel Services, Grove House, Lutyens Close, Chineham Court, Basingstoke RG24 8AG

B. Card payment

You will receive an invoice. Please telephone credit control on 01733 207324

C. Direct Debit payment

Please complete enclosed Direct Debit mandate and return. Schedule to follow.